

Washington County Board of Education

Transportation Supervisor Application

The Washington County Board of Education is an equal opportunity employer and does not discriminate in employment on the basis of religion, race, color, sex, national origin, creed, age, gender, marital status, pregnancy, disability, or any other basis prohibited by law.

Date of Application _____

Personal Information

Name _____

Last

First

Middle

Mailing Address _____ Zip Code _____

Date of Birth _____ Social Security Number _____

Phone Number(s) (____) _____ (____) _____

Home

Cell

Do you have a Commercial Driver License with a PS Endorsement? Yes ___ No ___

Driver License Number _____ Expiration Date _____

Do you have a DOT Physical? Yes ___ No ___. If yes, expiration date? _____

If no DOT Physical, do you have a State of Alabama School Bus Driver Physical? Yes ___

No ___ If yes, expiration date? _____. Are you a U.S. Citizen? Yes ___ No ___

Education Background

High School Graduate? Yes ___ No ___ If yes, what School? _____

Town/State? _____ What year? _____

Honors/Awards _____

If no high school graduate, do you have a GED? Yes ___ NO ___ If yes, date? _____

Where? _____

Training beyond high school/GED? Yes ___ No ___

Community College? Which Community College? _____

Town and State? _____ Did you graduate? Yes ___

No ___ If yes, when? _____ What degree? _____

Honors/awards _____

College/University? Yes ___ No ___ Which college/university _____

Town/State _____ Did you graduate? Yes ___

No ___ If yes, When? _____ What degree? _____

Major? _____ Minor? _____ Honors/Awards _____

Vocational/Training School? Yes ___ No ___ If yes, what school? _____

_____ Town/State? _____ Did you

graduate? Yes? ___ No ___ If yes, when? _____

What degree, skill/trade or certification did you receive?

Honors/awards? _____

Employment History

Are you presently employed or have ever been employed by the Washington County Board of Education? Yes ___ No ___ If yes, what position(s)?

1. _____ 2. _____ Dates of employment?

1. _____ 2. _____

Are you presently employed in another school system? Yes ___ No ___ If yes, which school system? _____ Town/State _____

What position(s)? 1. _____ 2. _____ Dates of employment in the present school system? 1. _____ 2. _____

List other school systems, years of employment and the position(s) you have worked in the past.

| School System | Position | Years of employment |
|---------------|----------|---------------------|
| 1. _____ | | |
| 2. _____ | | |
| 3. _____ | | |

Have you ever been terminated from any of the above school systems? If yes, briefly describe the cause for the termination _____

Have you ever driven a bus or commercial carrier for a city, church organization, college/university, private school or other business on a regular schedule? If yes, briefly describe in a paragraph your driving experience (number of years and type of driving) and the organization for which you transported people.

Office skills

1. Are you skilled in the use of computers? _____; Spreadsheets? _____ and Correspondence Composition? _____.

2. Have you worked in position where you have had to maintain a filing system and maintain records: _____?

Explain _____

3. What experience do you have in maintaining financial records and billing? This will relate to bus travel and billing for travel expenses.

4. What experience do you have in purchasing parts and equipment inventory?

Supervision Experience

1. Have you ever worked in a supervisory position?

Explain: _____

When: _____

Where: _____

How many people did you supervise? _____

2. What experience do you have in developing bids for contracts?

Explain: _____

3. What experience do you have in planning and organizing work schedules?

4. What other experience do you have that is relevant to the position of Transportation Supervisor?

Explain: _____

5. What experience do you have in resolving conflicts?

Explain: _____

Signature _____

Date _____