

Washington County Board of Education  
P. O. Box 1359 – 229 Granade Avenue  
Chatom, AL 36518

**TRAVEL LOG**

**Official Visits outside the Central Office**

**Employee** \_\_\_\_\_

**Position** \_\_\_\_\_

<b>Date</b>	<b>Purpose of Travel</b>	<b>Destination</b>	<b>Time Departed</b>	<b>Time Returned</b>	<b>Total Miles</b>

I certify that the foregoing  
account is true and accurate.

\_\_\_\_\_  
**Signature** **Date**